December 2022

Dear Prep 2023 parent/guardian,

Creswick Primary School is looking forward to another great year of teaching and learning and would like to advise you of Creswick Primary School’s voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that’s through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/Carers voluntary contributions make significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support in 2023 allows us to:

* Provide high quality programs and specific subject materials and equipment for:

English, Mathematics, Science, Art, Language and PE;

* Maintain and develop the school grounds;
* Ensure the upkeep of our technology to enhance learning opportunities;
* Maintain sufficient class sets of books for students to develop their reading skills;
* Provide hands on maths equipment i.e. measuring materials for teaching purposes;
* Facilitate Literacy and Mathematics online digital subscriptions;
* Deliver a range of sporting equipment;
* Offer effective First Aid for all students.

Yours sincerely,

Melanie Stewart Melanie

Principal Creswick Primary School

Tahlia Horsburgh

School Council President

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| **Curriculum Contributions** - items and activities that students use, or participate in, to access the Curriculum | Amount |
| Classroom consumables, materials & equipment   * Art – paint, crayons, canvas, glitter, coloured paper ($10) * Mathematics – resources ($5) * Sports – equipment ($5) | $20 |
| Online subscriptions   * Reading Eggs ($15) * My Numeracy ($5) * SeeSaw ($10) | $30 |
| ICT devices – provision of devices from the shared classroom sets | $15 |
| Printing and photocopying of worksheets and learning materials | $10 |
| **Total Curriculum Contributions** | **$*75*** |
|  | |
| **Other Contributions -** for non-curriculum items and activities | **Amount** |
| First aid equipment | $5 |
| School grounds maintenance and improvements | $15 |
| **Total Other Contributions** | **$*20*** |
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**Educational items for students to own**

Attached is a list of items that the school recommends you purchase from a provider of your choice for your child to individually own and use.

**Extra-Curricular Items and Activities – provided on a user-pays basis**

Creswick Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

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| **Extra-Curricular Items and Activities** | **Amount** |
| School Swimming Program – Travel & Entrance Fee | $50 TBC |
| Optional Excursion/Sport Bus Travel – this will only be requested when needed. | $15 TBC |
| **Total Extra-Curricular Items and Activities** | ***$65 TBC*** |

### Financial Support for Families

Creswick Primary Schoolunderstands that some families may experience financial difficulty and offers a range of support options, including:

* the Camps, Sports and Excursions Fund
* State Schools Relief (SSR)
* Payment plans including voluntary payments and Extra-Curricular items and activities. For example this may be a breakdown of payments over 4 terms of $31.25 per term or other flexible alternatives.

If you are unable to make a full voluntary payment but would like to make a partial contribution, then this is also acceptable and appreciated in going towards resources for our students.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Melanie Stewart (Principal) or Wendy Charry (Business Manager)

Ph: 03 53452044 | Email: [Creswick.ps@education.vic.gov.au](mailto:Creswick.ps@education.vic.gov.au)

**Total**

|  |  |
| --- | --- |
| Category | Totals |
| Curriculum Contributions | $75 |
| Other Contributions | $20 |
|  |
| **Total** | **$95** |

### Payment methods

If parents have funds in their school account due to refunds from 2022, this can be used to pay for activities and/or curriculum contributions in 2023

Please call the office if you wish for this to be actioned.

* Direct Deposit: Creswick Primary School **BSB:** 633 000 **Acc #:** 133 561 209
* BPAY: Biller Code: 87361 Ref #: 101220\*\*\*\* (Please see Family Statement for family reference number)
* Cash
* Eftpos at the office

### Refunds

### Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

**parent PAYMENTS policy**

**ONE PAGE OVERVIEW**

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|  | FREE INSTRUCTION   * Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate. * Schools may invite parents to make a financial contribution to support the school. |

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|  | PARENT PAYMENT REQUESTS  Schools can request contributions from parents under three categories:   |  |  |  | | --- | --- | --- | | Curriculum Contributions  Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. | Other  Contributions  Voluntary financial contributions for non-curriculum items and activities that relate to the school’s functions and objectives. | Extra-Curricular Items and Activities  Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis. |  * Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices). |

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|  | FINANCIAL HELP FOR FAMILIES   * Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn’t miss out. * Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements. |

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|  | SCHOOL PROCESSES   * Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency. |

